

FUNCTION Packages



Sunnybank Community & Sports Club have numerous space options available to hire, catering for everything from formal and cocktail events to conferences and seminar workshops

We have a range of packages to suit your needs

Our functions team are available to assist you in creating the perfect event.

Function Spaces	Orchid Room	Jade Room	Board Room	Horizons Bar
Room Capacities			16	60
variations may occur depending on function requirements				
Banquet Style	120	60	-	-
Cocktail Style	160	80	-	-
Classroom Style	80	40	-	-
Cabaret Style	80	40	-	-
Theatre Style	160	80	-	-

Menu and prices are subject to change without notice
menu is not confirmed until function is paid in full

PLATTERS

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Assorted Large Pizzas Hawaiian Pepperoni Vegetarian	\$17	Per Pizza
Canapes Platter Includes: Meatballs with Napoli & parmesan sauce Spring rolls with Vietnamese dipping sauce Mini quiche Beer battered fries with rosemary sea salt & garlic aioli Selection of pizza Southern fried chicken with ranch dip	\$25pp	Min 20 Pax
Bowl of Beer Battered Fries With aioli & tomato sauce	\$25	
Mixed Cookie Platter	\$45	30pcs
Mini Scones with Jam & Cream	\$65	25pcs
Seasonal Fruit Platter	\$70	
Hot Platter Assortment of petite pies, quiches, spinach and ricotta rolls & sausage rolls	\$75	40pcs
Assorted Sandwich Platter	\$80	64pcs
	\$110	GF option
Mini Danish Platter	\$80	40pcs
Vintage Cheese Board	\$80	
Asian hot Platter Spring rolls, curry puffs, samosas, dim sims & vegetarian money bags	\$85	75pcs
Antipasto Platter	\$90	
Petite Cake Platter	\$120	40pcs
Grazing Platter - Savoury	\$120 20pax	\$180 40pax
Grazing Platter - Sweet	\$80 20pax	\$150 40pax

SET MENU

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Two- Course \$48.00 pp

Three - Course \$55.00 pp

For alternative drop please select two items per course

Entrees

Peppered Beef Salad
Asian slaw & sesame dressing with crispy shallots

Velvet Beetroot Risotto
Roastes beets, tzatziki & chives

Smoked Salmon Salad
Pickled cucumber, Persian fetta, crispy capers & melons

Satay Chicken
Peanut sauce & crispy angel hair noodles

Mains

Chicken Supreme Kiev
Olive potato mash, broccoli, heirloom tomato & jus

Pan Fried Salmon
Ripe tomato, spinach & fetta tart with ripe papaya salsa

Vegetable Korma
Steamed rice, pappadum & fruit chutney

250gm Rib Fillet (cooked medium)
Seeded mustard mash, greens, roasted mushrooms, Bearnaise & jus

8HR Braised Lamb Rump
Bacon & onion mash potato, 5 bean ragout & shallots

Desserts

Lemon Meringue Pie
Chantilly cream, lemon twist & lemon curd ice cream

Warm Sticky Date Pudding
Butterscotch sauce & salted caramel ice cream

Chilled Fruit Tart
Mixed berry coulis & fruity sorbet

Tea and coffee - self serve station
coffee & variety of tea

Includes a fresh bread roll & butter



BUFFET MENU

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Salads - Pick one

Additional \$5.00 per person per extra item

- Greek salad
- Pene pasta
- Roast pumpkin & pine nut salad

\$48.00 pp

Cavery Station - Pick one

Served with gravy, chutney & mustard

Your choice of meats:

- Pork Lamb
- Beef Ham

Hot Dishes - Pick two

Additional \$8.00 per person per extra item

- Sweet & Sour Pork
- 120g Rib Fillet with red wine jus & croutons
- Market grilled fish with lemon caper butter
- 200g chicken kiev
- 200g Salmon with lemon hollandaise
- Mild butter chicken
- Seasonal vegetable lasagne
- Canterbury Lamb 5 bean ragout

Sides - Pick two

Accompanied with hot dishes

- Steamed rice
- Fried rice
- Fried potato
- Mash potato
- Rosemary & garlic roast potato
- Steamed baby buttered mint potato
- Roast seasonal vegetables
- Dukkah roasted pumpkin
- Seasonal steamed vegetables

Desserts - Pick two

Additional \$4.00 per person per extra item

- Double chocolate & mint mousse
- Trio of cold cheese cakes
- In-house made chocolate mud cake
- Individual pavlova with seasonal fruit & cream
- Hot sticky date pudding with butterscotch sauce
- Homemade apple crumble with custard & cream
- White chocolate & mixed berry mousse

Additional Menu Items

Seafood platter \$150 serves 20 - 25 pax
with selection of seasonal seafood

Cheese platter \$40/ per table serves 8 - 10 pax
with fruit & nuts, bread sticks, crackers & a two cheeses

Includes a self service tea & coffee station

Includes warm bread rolls & butter

CORPORATE

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Half-Day Conference

- Tea & Coffee Station: unlimited coffee & a variety of tea, chilled water & mints on arrival

- Morning or Afternoon Tea

Assorted danish or scones with jam & cream (one per person)

- Lunch

Option 1: Lunch platters - Assorted Sandwiches or Hot Platter \$42.00 pp

Option 2: Corporate Lunch Menu \$50.00 pp

Includes 1 serve of garlic bread per person (GF option available)

Choice of:

300g Rib fillet cooked medium with beer battered fries, salad & gravy

Char grilled chicken & brie salad

Grilled fish with mash & veg

Chicken schnitzel served with beer battered fries, salad & gravy

Stir fry of the day (with vegetarian option)

Pasta of the day (with vegetarian option)

Full-Day Conference

- Options as above

- Afternoon Tea

additional \$6.00 per person

Petite cakes or seasonal fruit

Tea & Coffee Station only

\$2.50pp



STYLE PACKAGE

We offer a styling package to make your function feel as special as possible

\$3pp

Included:

- Colored Table Cloths
- Colored Table Runners
- Colored Chair Covers

Colors:

- Burgundy
- Red
- Black
- Royal Blue
- Silver

Our Function Coordinators will have the venue set up with your desired styling prior to the function start time.



Terms & Conditions

Bookings

Tentative bookings will be held for one week from the date of the booking. A written notice of confirmation will be required to confirm your booking. Please note confirmation on times for Morning Tea, Lunch and Afternoon Tea is required seven (7) days prior to the event.

Payment

A deposit equivalent to the room hire, unless specified otherwise, is required to confirm your booking along with a signed copy of this document. All fixed costs to the function is to be paid seven (7) days prior to the day of the event, unless specified otherwise through the Function Coordinators. Menu items and prices are not confirmed until the deposit is received. Please note that failing to make the final payment will result in cancellation of your booking.

Cancellation

We understand that circumstances may occur occasionally for cancellation. A written notice one month prior to the day of the event is accepted for a full refund, or cancellation fee equivalent to 50% of the deposit may apply.

Guaranteed Numbers and Menu

Final guest numbers are required seven (7) days prior to the function. All chargers will be calculated on this number and applied to all menus and packages.

Responsibilities & Damages

1. Every due care is taken, however Sunnybank Community & Sports Club cannot accept responsibility for lost or damaged goods.
2. No dangerous goods are to be brought into the Club. In accordance with the Work Health and Safety (WHS) Act 2011 (Qld), all visitors to the club are asked to take reasonable care for their own health and safety and that of other persons who may be affected by their actions or omissions, whilst visiting the club.
3. Visitors are asked to co-operate with any actions taken by the Club to comply with WHS Act and Regulation
4. The client will be responsible for the loss or destruction of, or any damage to, any Sunnybank Community & Sports Club property or for any claim for any loss, damage or injury however caused by the client, its employees, agents, contractors or guests
5. No items are to be nailed, screwed, stapled or adhered to walls, doors or other surfaces at the Sunnybank Community & Sports Club.
6. The Function shall commence and conclude at the agreed times, and guests and attendees shall conduct themselves in an orderly manner in full compliance with The Sunnybank Community & Sports Club Management Directions.

Access to Club

Government regulations require all guests attending a function or a meeting to complete a Visitor's sign-in slip upon arrival. A sign-in slip only allows the guests to attend the relevant function in the Function Room. Under Government regulations guests attending a function or meeting on site are not permitted to use any other club facilities, i.e bars, gaming room, restaurant, coffee shop, etc. Alternatively, guests may be signed in by a member or a reciprocal member, who is also in attendance of the meeting.

Conduct of Guests

The Organiser acknowledges that the Club reserved the right to remove or reject any Function guest who breaches the Sunnybank Community & Sports Club Code of Conduct and Conditions of Entry. A Copy of the Code of Conduct and Conditions of Entry are available upon request

Sunnybank Community & Sports Club does not allow self-catered functions. No food or beverages of any kind are permitted to be brought in for consumption, selling or distribution at a function by the organisers or any of the organisers' guests. An exception is made for ONE celebratory cake.

Minors Policy

The Sunnybank Community & Sports Club Policy states that persons under the age of 18 years must vacate the club by 12.00am each evening, However persons under the age of 18 years may remain within the confines of a private function area and under the care of a responsible adult, until the completion of the function. If any minor is observed leaving a function area unaccompanied by a responsible adult, the relevant responsible adult will be asked to remove the minors from the premises immediately.

Beverage Policy

Due to the nature of the License and Club Policy, bringing your own beverages into the Club is prohibited and will be confiscated.

Responsible Service of Alcohol

The Sunnybank Community & Sports Club practices Responsible Service of Alcohol in all areas of the club. Organisers or guests who are unduly intoxicated, or act in a disorderly manner, will be refused service and may be asked to leave the premises.

Smoking

Government Regulations prohibit smoking in the Club. Designated Smoking Areas are available.

Fire Safety

The Organiser will make a short announcement indicating the Fire Exits in case of an emergency

Photography and Filming

Requests for photograph or filming in the Club will require prior approval/arrangement through the Function Coordinators.

Signing in (important information)

All attendees at all functions must be correctly signed into the club. For the details of the correct sign-in procedures please contact the Function Coordinators.

Changes

Changes are not permitted to be made after the Friday prior to the function.

Disclaimer of Liability

I agree to the listed terms and conditions

Name of Company (if applicable): _____

Contact person: _____ Contact Number: _____

Email: _____ Fax: _____

Postal address: _____

Date of Function: _____ Time: _____

Payment Type: EFTPOS/ Master Card / Visa Card / Cash

Payment by Cheque (corporate only) and Direct deposit must be organised upon your booking

Name: _____ Signature: _____

Member Name: _____ Member Number: _____