

# FUNCTION PACKAGES



Sunnybank Community and Sports Club have numerous space options available to hire, catering for everything from formal and cocktails events to conferences and seminar workshops.

We have a range of packages to suit your needs.

Our functions team are available to assist you in creating the perfect event.

Function Spaces	Orchid Room	Jade Room	Board Room	Horizons Bar
Room Capacities			16	60
<small>variations may occur depending on function requirements</small>				
Banquet Style	100	70	-	-
Cocktail Style	200	100	-	-
Classroom Style	80 - 100	40 - 60	-	-
Cabaret Style	80	40	-	-
Theatre Style	*	100	-	-



## Platters

Priced at per person for 10 - 28 pax and platter for 28+ pax

<b>Hot Platter</b> Assorted mini pies, quiches and sausage rolls	\$8.00 pp	\$75.00 (38 pcs)
<b>Asian Hot Platter</b> Spring rolls, curry puffs, samosas, dim sims and vegetarian money bags	\$9.00 pp	\$85.00 (75 pcs)
<b>Assorted Sandwich &amp; Wrap Platter</b>	\$7.50 pp	\$80.00 (48 pcs)
<b>Mini Quiche Platter</b>	\$8.00 pp	\$70.00 (40 pcs)
<b>Canapes Platter</b> Meatballs with a Napoli and parmesan sauce (2 pieces) Spring Rolls with Vietnamese dipping sauce Mini quiche Chips with rosemary sea salt and garlic aioli Selection of pizza Southern fried chicken with ranch dip	\$25.00 pp	
<b>Vintage Cheese Board</b>		\$80.00
<b>Antipasto Platter</b>		\$90.00
<b>Seasonal Fruit Platter</b>	\$6.00 pp	\$60.00
<b>Deluxe Cookie</b>	\$6.00 pp	\$45.00 (40 pcs)
<b>Platter Danish Platter</b>	\$6.00 pp	\$80.00 (40 pcs)
<b>Petite Cake Platter</b>	\$7.00 pp	\$120.00 (42 pcs)

### Tea and Coffee Station

Unlimited filtered coffee and a variety of tea

Up to 20 people	\$70.00
Up to 40 people	\$90.00
Up to 60 people	\$120.00
Up to 100 people	\$150.00
Up to 200 people	\$200.00

*Gluten free option and vegetarian sandwiches are available on request*

*Menu and prices are subject to change without notice*

*Menu is not confirmed until function is paid in full*



## Set Menu

Straight Drop - one item per course

Two-Course	\$45.00 pp
Three-Course	\$53.00 pp

Alternative Drop - two items per course

Additional \$5.00 pp

### Entrees

Classic prawn cocktail (GF)

Grilled haloumi served on sautéed spinach and finished with balsamic glaze (V) (GF)

Char-grilled chicken Caesar salad

Salt & pepper calamari and lime mayo (GF)

Twice cooked grain fed pork belly with cauliflower puree (GF)

### Mains

Crumbed chicken breast Kiev, twice cooked baby potatoes, seasonal greens and Dijon sauce

250g Angus rib fillet cooked medium, Paris mash, seasonal vegetables and beef jus (GF)

Oven baked salmon, sweet potato rosti, creamed spinach, cherry tomato and hollandaise

Porcini and field mushrooms and truffle risotto (V) (GF)

Roasted lamb rump, sweet potato mash, beetroot relish and red wine jus (GF)

### Dessert

Chocolate mud cake with double cream and berry coulis

White chocolate cheesecake with salted caramel sauce

Individually plated cheese plate with dried fruits and lavosh

Individual Pavlova served with double cream and berries passionfruit (GF)

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**SUNNYBANK**  
COMMUNITY & SPORTS CLUB

## Buffet Menu

\$48.00 pp

**Cold Selection** - *select 3 items .*

*Additional \$5.00 per person per extra item*

Chat potato, French shallot, paprika and wholegrain mustard (V) (GF)  
Thai noodle with bean sprouts, radish and coriander (GF)  
Roasted pumpkin, green beans, feta, baby spinach, toasted walnuts and dukkah (V) (GF)  
Romaine lettuce, shaved parmesan, crispy bacon and garlic croutons  
Cucumber, fetta cheese, Kalamata olives, mixed mesclun leaves and tomato salad (V) (GF)  
Classic garden salad with vinaigrette (V) (GF) (DF) (Vegan)

**Hot Selection** - *select 2 items .*

*Additional \$8.00 per person per extra item*

Chargrilled teriyaki chicken with sesame rice  
Thai green chicken curry with fragrant jasmine rice (GF) (DF)  
Penne pasta, sun dried tomato tapenade, basil and parmesan cheese (V)  
Lamb stew braised with potato (GF) (DF)  
Beef stroganoff  
Baked Barramundi fillet with lemon butter (GF)  
Medley of market fresh vegetables, wok fried (V)  
Roasted pork with apple cider gravy

**Dessert** - *select 2 items.*

*Additional \$4.00 per person per extra item*

Seasonal sliced fruits (V) (GF) (DF) (Vegan)  
Pavlova with double cream and berries and passionfruit (GF)  
Vanilla cheesecake (V)  
Dark chocolate mud cake (V)  
Apple crumble (V)  
Chef's selection of cheese served with lavosh crackers, dates, dried fruits and nuts (V)

**Tea and Coffee** - *self serve*

Filtered coffee and a variety of tea

Buffet selections include a fresh bread roll and butter

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# Corporate Packages

## Half-Day Conference

- Tea and coffee station (unlimited filtered coffee and a variety of tea), chilled water and mints on arrival
- Morning or Afternoon Tea - *Choice of:*

Assorted Danish or Scone with jam and cream (1 per person)

- Lunch

Option 1 - Lunch Platters: Assorted Sandwich & Wraps \$42.00 pp

Option 2 - Corporate Lunch Menu *Served in Sunset Bar & Grill - Maximum 100 PAX* \$50.00 pp

Sirloin steak 250g cooked medium with beer battered fries, salad and gravy

Greek Salad served with grilled chicken

Crumbed Fish and Chips

Chicken Schnitzel served with beer battered fries, salad and gravy

Eggplant Parmigiana (V) served with beer battered fries and salad

Option 3 - Chef's Buffet Hot Lunch *Served in Sunset Bar & Grill* \$50.00 pp  
Chef's Choice of 2x Hot and 3x Cold

Option 4 - Buffet Hot Lunch *Served in Sunset Bar & Grill* \$56.00 pp  
Your choice of 2x Hot and 3x Cold

## Full Day Conference

Options as above plus

- Afternoon Tea - *Choice of:* Add \$6.00 pp  
Petite Cakes or Seasonal Fruit Platter

*Menu and prices are subject to change without notice  
Menu is not confirmed until function is paid in full*



# Terms & Conditions

## **Bookings**

Tentative booking will be held for one week from the date of the booking. A written notice of confirmation will be required to confirm your booking. Please note confirmation on times for Morning Tea, Lunch and Afternoon Tea is required seven (7) days prior to the event.

## **Payment**

A deposit equivalent to the room hire, unless specified otherwise, is required to confirm your booking along with a signed copy of this document. All fixed cost to the function is to be paid seven (7) days prior to the day of event, unless specified otherwise through the Functions Coordinator. Menu items and prices are not confirmed until the deposit is received. Please note that failing to make the final payment will result in cancellation of your booking.

## **Cancellation**

We understand that circumstances may occur occasionally for cancellation. A written notice one month prior to the day of the event is accepted for full refund, or cancellation fee equivalent to 50% of the deposit may apply.

## **Guaranteed Numbers and Menu**

Final guest numbers are required seven (7) days prior to the function. All charges will be calculated on this number and applied to all menus and packages.

## **Responsibilities & Damages**

1. Every due care is taken, however Sunnybank Community & Sports Club cannot accept responsibility for lost or damaged goods.
2. No dangerous goods are to be brought into the Club. In accordance with the Work Health and Safety (WHS) Act 2011 (Qld), all visitors to the Club are asked to take reasonable care for their own health and safety and that of other persons who may be affected by their actions or omissions, whilst visiting the Club.
3. Visitors are asked to co-operate with any actions taken by the Club to comply with WHS Act and Regulation.
4. The client will be responsible for the loss or destruction of, or any damage to, any Sunnybank Community & Sports Club property or for any claim for any loss, damage or injury however caused by the client, its employees, agents, contractors or guests.
5. No items are to be nailed, screwed, stapled or adhered to walls, doors or other surfaces at the Sunnybank Community & Sports Club.
6. The Function shall commence and conclude at the agreed times, and guests and attendees shall conduct themselves in an orderly manner in full compliance with The Sunnybank Community & Sports Club Management Directions.

## **Access to Club**

Government regulations require all guests attending a function or a meeting to complete a Visitor's Sign-in Slip upon arrival.

A Sign-In slip only allows the guests to attend the relevant function in the Function Room. Under Government regulations guests attending a function or meeting on site are not permitted to use any other club facilities, i.e. bars, gaming room, restaurant, coffee shop, etc. Alternatively, guests may be signed in by a member or reciprocal member, who is also in attendance of the meeting.

## **Conduct of Guests**

The Organiser acknowledges that the Club reserves the right to remove or reject any Function guest who breaches the Sunnybank Community & Sports Club Code of Conduct and Conditions of Entry. A copy of the Code of Conduct and Conditions of Entry are available at your request.

*Sunnybank Community & Sports Club does not allow self-catered functions. No food or beverages of any kind are permitted to be brought in for consumption, selling or distribution at a function by the organisers or any of the organisers' guests. An exception is made for ONE celebratory cake.*

#### **Minors Policy**

*The Sunnybank Community & Sports Club Policy states that persons under the age of 18 years must vacate the Club by 9.00pm on Sunday to Thursday and by 10.00pm on Friday and Saturday. However, persons under the age of 18 years may remain within the confines of a private function area and under the care of a responsible adult, until the completion of the function. If any minor is observed leaving a function area unaccompanied by a responsible adult, the relevant responsible adult will be asked to remove the minors from the premises immediately.*

#### **Beverage Policy**

*Due to the nature of the License and Club Policy, bringing your own beverages into the Club is prohibited and will be confiscated.*

#### **Responsible Service of Alcohol**

*The Sunnybank Community & Sports Club practices Responsible Service of Alcohol in all areas of the Club. Organisers or guests who are unduly intoxicated, or act in a disorderly manner, will be refused service and may be asked to leave the premises.*

#### **Smoking**

*Government Regulations prohibit smoking in the Club. Designated Smoking Areas are available.*

#### **Fire Safety**

*The Organizer will make a short announcement indicating the Fire Exits in case of an emergency.*

#### **Photography and Filming**

*Requests for photograph or filming in the Club will require prior approval/arrangement through The Functions Coordinator.*

#### **Signing In (Important information)**

*All attendees at all functions must be correctly signed into the club. For the details of the correct sign-in procedures please contact the Function Coordinator.*

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#### **Disclaimer of Liability**

I agree to the listed terms and conditions:

Name of Company:.....

Contact Person:..... Phone:.....

Email:..... Fax:.....

Postal Address:.....

Date of Function ...../...../..... Time:.....

#### **Authorised Signatory**

Payment Type: EFTPOS / Master Card / Visa Card / Cash

**Payment by Cheque (Corporate Only) and Direct Deposit must be organized upon your booking.**

Name:..... Signature:.....

Member Name,..... Member Number,.....